

Jackson County Project Development Board
11-01-05
Minutes

JACKSON COUNTY CONSTRUCTION FILE
COUNTY: JACKSON
FILE CODE: PDB 1
SUBMITTED BY: JKM
DATE: 5 DEC 05

Members Present;

Tommy Slone, Jackson County Judge Executive
Carl Cunnigan, Attorney
Cletus Maricle, Circuit Court Judge
Vester Rose, Jackson County Magistrate
Bobbie Morris, Jackson County Circuit Court Clerk
Connie Payne, A.O.C. appointee
Garlan Vanhook, A.O.C. facilities manager

Judge Slone called the meeting to order. The minutes were read and a motion was made by Bobby Morris to accept as read. Carl Cunnigan seconded. Motion carried.

New Business:

There were 13 RFP (Request for Proposal) from A/E's (Architects/Engineers). The proposal from KZF Design Inc., in Cincinnati, was received after the designated time of Noon, on October 26, 2005. Due to the lateness of the RFP, Bobby Morris made a motion to not open the proposal. Connie Payne seconded. Motion carried.

Garlan informed the committee that they could conduct interviews with no more than 6 of the 12 firms. The committee then asked Garlan to give his in-sight on these 12 firms:

CMW	Louis & Henry Group
Potts	Brandstetter Carroll
TWR	JRA
Sherman, Carter & Barnhart	Vaughn- Melton
Scott-Klausing	Cox-Allen
Kenar	Clotfelter - Samokar

After taking note of what Garlan told them the committee listed some criteria for the A/E's. They decided it was important that the firm:

- Be a KY firm
- Have experience with courthouse construction
- Be compatible with the A.O.C. guidelines
- Submitted the RFP on time
- The guidelines for RFP had been followed

KNOWLEDGE

After review Judge Maricle made a motion to select the following firms to ask for presentations during the next scheduled meeting on Tuesday, December 6, 2005 beginning at 2:00 p.m.; Connie Payne seconded. Motion carried.

- CMW
- Louis & Henry Group
- Brandstetter Carroll
- JRA Architects

The order of presentation was determined by random drawing. The order and times are as follows:

- JRA Architects, 2:15 – 2:35
- Louis & Henry Group, 2:50 – 3:10
- CMW, 3:25- 3:45
- Brandstetter Carroll, 4:00 – 4:20

There were 5 RFP from Financial Advisors received. Garlan informed the committee they would need to interview at least 2, but, no more than 4 firms. After discussion of the firms, Judge Maricle made a motion to interview the following firms. Vester Rose seconded. Motion carried.

- Costal Securities
- Ross Sinclair & Associates

The committee decided to conduct the A/E interviews before scheduling the interviews with the Financial Advisors.

Next meeting will be on Tuesday, December 6, 2005 at 2:00 p.m.

Meeting adjourned.